NEWSLETTER - NO.14

FOREST TOWN SCHOOL

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ESTABLISHED 1948

For Learners with Special Needs

25TH AUGUST 2026

01. CONGRATULATIONS TO OUR NEW SCHOOL LEADERS!
Heartfelt congratulations to Forest Town School Head Girl, Fulufhelo Ramadi, and Head Boy, Vusimuzi Shaun Mlotshwa, together with our Deputy Head Girl Ayanda Masilo, and Deputy Head Boy, Lerato Mokhele. May you lead with integrity, confidence, kindness, and dedication. Remember that true leadership is not only about being in charge, but about serving others, setting a good example, and inspiring those around you.

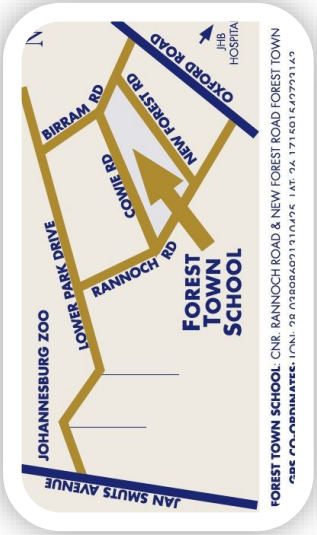
02. AGM & PARENTS DAY – SATURDAY, 7 NOVEMBER 2026
Please take note that our AGM & Parents Day is taking place on Saturday, 7 November 2026 in our school hall. We would appreciate it if all parents make every effort to attend this important meeting, where we have to have a quorum to approve the 2027 budget and various other school matters.

03. FOREST TOWN SCHOOL FUNDRAISING – RAFFLE 2026
Kindly see attached flyer and please support the school by buying a raffle ticket.
With T's and C's

04. FOREST TOWN SCHOOL GOLF DAY – TUESDAY, 27 OCTOBER 2026
Please ask your golf playing family and friends to support this event.
See all details on the attached poster.

05. PAYMENT OF SCHOOL FEES
Forest Town School is a Section 21 school which implies that we are a school fee-paying school. All parents are obligated to pay school fees to enable the smooth running of the school. School fee statements will be sent out monthly and parents will have to sign for receipt of the school fee statement in their child's message book.

T: 011 646 0131
E: info@fts.org.za





06. 2026 FUNDRAISING

- August 2026: Foundation B
- September 2026: Grade 7 & TOC Year 4
- October 2026: Foundation Phase

07. CODE OF CONDUCT FOR LEARNERS

Our Code of Conduct for Learners can be read on the schools' website. Please familiarize yourself with the content of this code of conduct. Should you need a hard copy, you may request it from the Administration Office.

08. **SCHOOL POLICIES**

School policies available in the Administration Office for parents' perusal.

09. FOREST TOWN SCHOOL IS CASHLESS

Forest Town School will not accept cash payments anymore. Please do not send cash with a learner or driver anymore.
Please use one of the following methods:

- **FNB ATM deposit – make sure to send proof of payment to the school immediately.**
- **EFT – make sure to send proof of payment to the school immediately.**
- **Speed point facility is available at the school for card payments.**
- **Pay Fast is also available on the schools' website.**

10. SCHOOL FEES

Please see that all School Fee payments are kept up to date, to avoid being handed over. Please contact the Finance Office (Lorraine) at accounts@fts.org.za should you have any queries with regard to your School Fee Statement.

11. **PAYMENTS FOR SCHOOL AND TRANSPORT FEES & PROOF OF PAYMENTS**

When Parents are making payments towards School Fees or Transport Fees, kindly use the name and surname of the learner and state School Fees/ Transport Fees as reference. It becomes very difficult if we have no clear reference. Once the Fees are identified, it makes it easier to generate the correct invoice. Banking details for Forest Town School:

- Bank: First National Bank
- Branch Number: 253305
- Account Name: Forest Town School
- Account Number: 50371715200
- Reference: Name and Surname of child

When making EFT payment, please send proof of payment IMMEDIATELY to: accounts@fts.org.za

12. DEBT COLLECTING ENQUIRIES

Kindly direct any debt enquiries to Lerato at leratom@fts.org.za

13. IMPORTANT DATES FOR TERM 3 – 2026

- Finance, Maintenance, Transport Meeting — Monday, 7 September 2026
- SGB Meeting — Monday, 14 September 2026
- School closing @ 12:00 for learners — Wednesday, 23 September 2026

14. SCHOOL TERMS FOR 2026

- Term 3: 21 July to 23 September 2026
- Term 4: 6 October to 9 (11) December 2026

MRS. RONALDA LUCAS
PRINCIPAL