



FOREST TOWN SCHOOL

ESTABLISHED 1948

For Learners with Special Needs

17TH MARCH 2026

- 1. ART COMPETITION**
Congratulations to the winners of our art competition. [See attached.](#)
- 2. FOREST ON COWIE NEWS**
You are invited to come spoil yourself and support a great cause at our upcoming Forest on Cowie's High Tea Event. Details on poster attached. ([available here](#)). Limited seats – booking is essential. Call Esona on 069 141 9540 to book.

<https://forms.gle/hnrRLkQZYov9Psum7>
- 3. PAYMENT OF SCHOOL FEES**
Forest Town School is a Section 21 school which implies that we are a school fee-paying school. All parents are obligated to pay school fees to enable the smooth running of the school. School fee statements will be sent out monthly and parents will have to sign for receipt of the school fee statement in their child's message book.
- 4. ALL LEARNERS TURNING 18 IN 2026**
Parents please note that in the year that your child turns 18, he/she needs to leave the school at the end of the year. It is the parents' responsibility to find alternative placement for their child.
- 5. GRADE 7 LEARNERS IN 2026**
Learners completing Grade 7 this year, have to leave the school at the end of 2026. It is the Districts' responsibility to find alternative placement for your child. You will have to work with Forest Town School to submit relevant documentation to the District.

6. SCHOOL UNIFORM

General The school uniform must be adhered to. This is determined by the SGB.

- I. Only navy-blue anoraks.
- II. **No** jewellery except Medic alert bracelets, wristwatch, and “sleeper” earrings (silver or gold) for girls only. **One per ear, no reeds.**
- III. **No** fancy headgear.
- IV. **No** coloured tights.
- V. **No** sports or running shoes. (Any special footwear to be discussed with the therapists).
- VI. **No** colouring of hair is allowed.
- VII. **Boys** – hair must be neat and short – no touching of the shirt collar. Fringes may not touch the eyes.
- VIII. **Girls** – Long hair is to be tied up with white or navy-blue ribbons/bands or baubles. Fringes may not touch the eyes.
- IX. All clothing, as well as shoes, must be clearly marked with the child’s name.
- X. No necklaces or thin neck chains will be allowed except for religious reasons. Please supply a letter to prove.
- XI. No nail polish on fingers nails or toes nails.
- XII. Boys and girls – during a normal school day, at an official school event and/or when wearing the official school uniform, no visible tattoos are allowed. Learners will be expected to cover any such tattoos.

Boys – Summer School Uniform

Trousers	Grey shorts or long trousers
Shirt	White short-sleeved shirts
Jersey	Plain Grey jersey
Shoes	Black lace-up school shoes
Socks	Long grey socks.

Girls – Summer School Uniform

Skirt	Grey skirt (not higher than 5cm above the knee)
Shirt	White short-sleeved blouse
Jersey	Plain Grey jersey
Shoes	Black bar and buckle shoes/lace-up shoes
Socks	Short white socks

7. 2026 FUNDRAISING

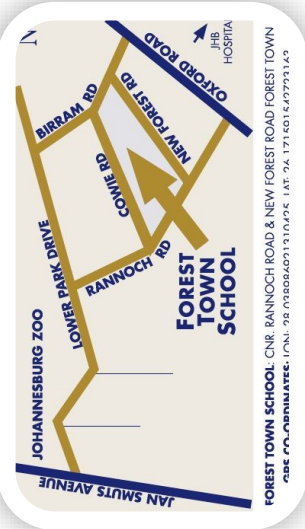
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|---------------|---------------------|-------------------|----------------------|
| • March 2026: | Intersen Phase | • July 2026: | Indigent Learners |
| • April 2026: | Senior TOC | • August 2026: | Foundation B |
| • May 2026: | Therapy Departments | • September 2026: | Grade 7 & TOC Year 4 |
| • June 2026: | Junior TOC | • October 2026: | Foundation Phase |

8. CODE OF CONDUCT FOR LEARNERS

Our Code of Conduct for Learners can be read on the schools’ website. Please familiarize yourself with the content of this code of conduct. Should you need a hard copy, you may request it from the Administration Office. ([view here](#))



T: 011 646 031
E: info@fts.org.za



Our high speed Internet Providers

coolideas www.cisp.co.za

vumfa www.vumatel.co.za

9. SCHOOL POLICIES

School policies available in the Administration Office for parents' perusal.

10. FOREST TOWN SCHOOL IS CASHLESS

Forest Town School will not accept cash payments anymore. Please do not send cash with a learner or driver anymore. Please use one of the following methods: FNB ATM deposit – make sure to send proof of payment to the school immediately.

- EFT – make sure to send proof of payment to the school immediately.
- Speed point facility is available at the school for card payments.
- Pay Fast is also available on the schools' website.

11. SCHOOL FEES

Please see that all School Fee payments are kept up to date, to avoid being handed over. If the school fee account is in arrears, a Letter of Demand will be issued. Please contact the Finance Office (Lorraine) at accounts@fts.org.za should you have any queries with regard to your School Fee Statement.

12. PAYMENTS FOR SCHOOL AND TRANSPORT FEES & PROOF OF PAYMENTS
When Parents are making payments towards School Fees or Transport Fees, kindly use the name and surname of the learner and state School Fees/ Transport Fees as reference. It becomes very difficult if we have no clear reference. Once the Fees are identified, it makes it easier to generate the correct invoice.

Banking details for Forest Town School:
Bank: First National Bank
Branch Number: 253305
Account Name: Forest Town School
Account Number: 50371715200
Reference: Name and Surname of child and state if school or Transport fees.

When making EFT payment, please send proof of payment IMMEDIATELY to: accounts@fts.org.za

13. DEBT COLLECTING ENQUIRIES

Kindly direct any debt enquiries to Lerato at leratom@fts.org.za

14. IMPORTANT DATES FOR TERM 1 - 2026

School closing at 12:00 for learners Friday, 27 March 2026

15. SCHOOL TERMS FOR 2026

- Term 1: (12) 14 January to 27 March 2026
- Term 2: 8 April to 26 June 2026
- Term 3: 21 July to 23 September 2026
- Term 4: 6 October to 9 (11) December 2026

**MRS. RONALDA LUCAS
PRINCIPAL**